

## **Student Record Rights**

All parents and guardians of students under the age of 18 and all students 18 years and over have the right pursuant to the Family Educational Rights and Privacy Act of 1974, to examine the official records, files, and data of the school district directly relating to the students. They also have access to contents of said records to insure their accuracy and fairness. Procedures for such examination and challenge shall be established by the Board of Education and will be made available upon request.

- No records, files, or data directly relating to an individual student shall be made available to anyone without consent and notification of the student or of the parents or guardian of a student under 18 except:
- The teacher and officials of this school district who have legitimate educational interest in such information.
- There has been a federal request for submission of student records in connection with the student's application for financial aid.
- Directory information is personally identifiable information that would be normally subject to disclosure without parental consent.
- A parent of eligible student may notify, in writing, the school principal of any or all information that should not be disclosed concerning the student within ten (10) days of receipt of the handbook.